

ILLINOIS COUNCIL OF TEACHERS OF MATHEMATICS
BYLAWS
April 15, 2026

**Article I
Name**

This organization shall be called the Illinois Council of Teachers of Mathematics, Incorporated (ICTM), hereinafter referred to as the Council. The Council is incorporated under the general Not For Profit Corporation Act of the State of Illinois.

**Article II
Mission/Vision/Purposes/Priorities**

Mission:

To support and celebrate the professional learning of teachers of mathematics.

Vision:

A community of educators committed to continued improvement of the teaching and learning of mathematics for all students.

Purposes:

To ensure all students have the mathematical capabilities to live the life of their choosing.

Priorities:

Advocacy: Engage in public and political advocacy to focus policymakers and education decision makers on improving learning and teaching mathematics.

Communication: Provide forums for communication about curriculum, instruction and assessment (e.g., publications, listserv, webinars, and conferences).

Curriculum, instruction, and assessment: Offer guidance and resources for developing and implementing mathematics curriculum, instruction and assessment that are coherent, focused, well-articulated, and consistent with research in the field, and focused on increasing student learning.

Equity: Improve opportunities and outcomes in mathematics for all students, creating a culture of equity in which everyone is empowered to do mathematics. Ensure that every student in every classroom has access to: effective teachers (teachers that use best practices); and rigorous curriculum for all.

Professional Development: Provide professional development to all stakeholders to help ensure all students receive the highest quality mathematics education.

Recognition: Recognize excellent teachers and students of mathematics and their accomplishments.

Research: Ensure that sound research is integrated into all activities of the Council.

Student Opportunities: Provide student opportunities (e.g. scholarships, contests, etc.).

Support: Promote and support the profession.

ARTICLE III Membership

Section 1. Eligibility

Any person subscribing to the Purposes of the Council shall be eligible for membership in the Council.

Section 2. Members

a. Regular Member

Persons qualified to be Regular Members are those who subscribe to the Purposes of the Council.

b. Student Member

Persons qualified to be Student Members are those individuals registered in an educational institution who have not taught professionally and who are interested in learning more about the Purposes of the Council.

c. Distinguished Life Members

Distinguished Life Members shall be those persons who have received the Distinguished Life Member Award from the Council. They shall be entitled to all rights and benefits afforded Regular Members.

d. Retired Member

Retired Members shall be those who have retired from the teaching profession and who make this information known to the Treasurer when applying for membership renewal. Retired Members shall be entitled to all benefits afforded Regular Members.

Section 3. Voting

Every Regular Member, every Distinguished Life Member, every Retired Member, and every Student Member of the Council shall be entitled to vote in any election held by the Council.

Section 4. Dues

The dues for members of the Council shall be set by the Governing Board (hereinafter referred to as the Board).

ARTICLE IV Annual Business Meeting

The Council shall hold an annual business meeting. Advance notice of the meeting shall be given on the ICTM website or other official publication of the Council.

ARTICLE V Governing Board

Section 1. Membership

There shall be fifteen (15) voting members on the Board. There shall be the President, President-Elect or Past President, Treasurer, Secretary, and eleven (11) directors.

Section 2. Officers

The officers of the Council shall be the President, President-Elect or Past President, Treasurer, and Secretary.

Section 3. Directors

There shall be eleven (11) Directors of the Board as follows: EC-6, two members (2); 5-8, two members (2); 9-12, two members (2); Community College and/or University, two members (2); and Director At-Large, three members (3).

Section 4. Eligibility

Current members of the Council shall be eligible to be nominees for the offices of President Elect and Director and appointees to the offices of Treasurer and Secretary provided they have been members of the Council for at least three years prior to election or appointment. Nominees for Director, other than Director At-Large, must be

teaching at or retired from the grade level designation of their office, except that nominees for Director EC-6 and Director 5- 8 may be in a supervisory role for these grade levels. No member of the Council may hold more than one office concurrently.

Section 5. Election and Tenure of Office

a. Annual Election

The annual election shall be made by electronic ballot during the period March 15 through April 15. Official ballots listing the nominees for President-Elect (in appropriate years) and those Directors to be elected shall be available for electronic vote during the one-month election period. The Secretary of the Council with two Council members approved by the Executive Board shall have the joint responsibility of making the official count and of reporting the results to the President of the Council, in writing, within ten days of the close of the election. Should one of those named be a candidate for an office, the President shall appoint a member of the Board who is not a candidate to serve in the candidate's stead on the committee. In the event of a tie for an office, those making the count shall use a fair, random process to determine the candidate to be declared elected. The results of the election shall be announced by the President of the Council in the spring, immediately following the election. All those elected in the Annual Election shall assume the duties of their respective offices immediately after the adjournment of the Annual Business Meeting of the Council.

b. Directors

Directors of the Board shall be elected by the members of the Council by a plurality of votes cast in the Annual Election. One Director Early Childhood (EC)-6, one Director 9-12, and one Director At-Large shall be elected in the years that are a multiple of three, plus two. One Director Community College/University, one Director 5-8, one Director 9-12, and one Director At-Large shall be elected in the years that are a multiple of three. One Director EC-6, one Director 5-8, one Director of Community College/University, and one Director At-Large shall be elected in the years that are a multiple of three, plus one. The Directors shall serve for a period of three years or until their successors take office.

c. President-Elect

The President-Elect shall be elected by the members of the Council by a plurality of votes cast in the Annual Election, in even-numbered years. The President-Elect shall serve for a term of one year or until a successor takes office.

d. President

Upon completion of one year as President-Elect, that person shall become President and shall serve for a term of two years or until a successor takes office.

e. Past President

Upon completion of two years as President, that person shall become Past President. The Past President shall serve for a term of one year or until a successor takes office.

f. Treasurer

The Treasurer shall be appointed by the President with approval of the Board prior to the annual Business Meeting. The Treasurer shall assume office on the first day of the fiscal year, or on a date agreed upon by the Board of Directors and shall serve for a term of three years or until a successor takes office.

g. Board Chair

The Board Chair shall be elected at the last scheduled regular Meeting of the Board preceding July 1. The Directors with terms following the next Annual Business Meeting of the Council shall be the only members eligible to serve as chair. Elections shall be by secret ballot. The Chair shall assume the duties of the office immediately after the adjournment of the Annual Business Meeting of the Council and shall serve for a term of one year or until a successor takes office.

h. Secretary

The Secretary shall be appointed by the President of the Board with the approval of the Board to serve during the President's tenure of office or until a successor takes office.

i. Vacancies

All vacancies of the Board, officers or directors, shall be filled by the President with the approval of the Board. A member so chosen shall serve for the remainder of the unexpired term and be eligible for succession.

Section 6. Duties

a. Governing Board

The Board shall have general supervision of activities of the Council, shall authorize the expenditure or investment of funds, shall set the amount of dues for members of the Council, shall have the Treasurer bonded to an amount equal to the anticipated funds for the fiscal year, shall approve the program for the Annual Meeting, shall establish standing committees as specified in the Bylaws and ad hoc committees as needed, shall appoint one Board member as representative to the National Council of Teachers of Mathematics and one to the National Council of Supervisors of Mathematics and shall fill vacancies which may arise on the Board.

b. Board Chair

The Board Chair shall preside at all regular and special meetings of the Board and shall be responsible for all internal correspondence necessary to carry out the duties of the Board. In the event the Board Chair cannot preside at a meeting of the Board, they shall notify the President and together they will select a Board Member to serve as Chair *pro tem* .

c. President

The President shall preside at all general meetings of the Council, shall be responsible for all external correspondence, shall be the official representative of the Council, shall

be the official delegate of the Council to the Delegate Assembly of the National Council of Teachers of Mathematics, and shall be an ex officio member of all committees. The President shall be the Chair of the Nominations Committee in odd numbered years.

d. President-Elect

The President-Elect shall assist the President, act for the President in the latter's absence, and serve as official representative of the Council when requested to do so by the President.

e. Past President

The Past President shall serve as a Board Member and shall be the Chair of the Nominations Committee.

f. Treasurer

The Treasurer shall be responsible, with the Membership Chair, for seeing that a record is kept of all members and their contact information and shall make it available to members of the Board and committee Chairs as needed, shall review all dues and other income, shall pay routine bills provided for by the annual budget and other bills as approved by the Board, shall keep the financial record of the Council, and deposit all funds of the Council in depositories which are insured by the Federal Government in the amount of or in excess of the amount deposited, shall deposit all funds of the Council in accounts whose title shall be the same as the name of the Council, and shall submit the financial record for audit at the close of each calendar year.

g. Secretary

The Secretary shall record the minutes of all Council and Board meetings. The secretary shall supply copies of these minutes to the Board and ensure a copy is saved for future reference , shall verify the results of the Annual Elections and report the results to the President, and shall perform other duties relative to the duties of the Board as may be specified by the Board Chair.

Section 7 . Board Meetings

a. Committee Assignments

At the last scheduled Regular Meeting of the Board prior to July 1, and following the announcement of the results of the Annual Election, the President-Elect (in odd -numbered years) or the President (in even -numbered years) shall appoint, in consultation with the incoming Board members and with the approval of the current Board, the Standing Committee Chairs for the following year.

b. Regular Meeting

The Board shall have at least three Regular Meetings of the Board throughout the year.

c. Special Meetings

Special Meetings of the Board may be called by the Board Chair at the request of a majority vote of the Board.

Section 8 . Quorum

Nine (8) voting members of the board shall constitute a quorum.

Section 9 . Executive Board

There shall be an Executive Board made up of the President, Past President or President Elect, Treasurer, Secretary, and Board Chair. This committee may meet at the call of the President to take action on matters requiring immediate decision between Board meetings and prepare the agenda for Board meetings.

ARTICLE VI Historian

The Historian, appointed by the Board for a term of three years, shall maintain a record of annual meetings, treasurer's and auditor's reports, minutes, and any other important materials pertaining to the Council, to include official publications of the Council and all written reports presented to the Board or Council.

ARTICLE VII Standing Committees

Section 1. Program

The Chair of the Program Committee shall be appointed by the President for a term of one year. The Program Committee shall consist of the Chair and at least five additional members, one from each level of instruction designated for Directors. The Program Committee shall be appointed by its Chair, with the approval of the Board; these six (6) members shall be members of the Council. The Program Committee, assisted by other persons as needed, shall prepare and have charge of the program of the Annual Meeting of the Council.

Section 2. Budget

The Budget Committee, appointed by the Board, shall prepare an annual budget of anticipated income and expenses for the next fiscal year to be presented to the Board for approval. The Treasurer shall be an ex-officio member of the Budget Committee. All members of the committee shall be members of the Council.

Section 3. Official Journal: *The Illinois Mathematics Teacher*

The Editor(s) of the IMT shall be appointed by the Board and shall serve a term of three (3) years. The Editor(s) shall be responsible for the editing and publishing of The Illinois Mathematics Teacher. All Editor(s) shall be members of the Council.

Section 4. Official Newsletter: *The Bulletin*

The Board shall appoint the Editor(s) of the official newsletter, *The Bulletin*, of the Council for a term of three (3) years. All Editor(s) shall be members of the Council.

Section 5. Nominations

Members of the committee shall be appointed by its Chair, with the approval of the Board, for a term of one year. The committee shall include at least one member to represent each of the levels of instruction from which the nominations are to be made. The committee is responsible for creating a process to accept nominations from the membership. The committee shall make every effort to nominate at least two candidates for each office to be filled. The committee shall provide for the preparation of an electronic ballot and inform the members of the Council. All members of the committee shall be members of the Council.

Section 6. Membership

The Board shall appoint a Director as membership liaison.

Section 7. Affiliations

The Board shall appoint a Director as the Affiliations Committee Chair. The Chair may appoint other members as needed, with Board approval. The Affiliations Committee, shall be responsible for maintaining records pertaining to affiliated groups of the Council, shall maintain contact, shall provide each group with an annual report form to be filed with the committee, and shall inform other eligible groups of affiliation availability. All members of the committee shall be members of the Council.

Section 8. Audit

The Board shall appoint, for a term of one year, at least two members of the Council to serve as the Audit Committee. The committee shall examine the financial records maintained by the Treasurer at the close of the calendar year and at any other time, as needed, and shall submit a statement of financial condition to the Board following any such audit.

Section 9. Resolutions

The Board shall appoint a member of the Council to serve as Chair of the Resolutions Committee for a term of one year. The Chair may appoint other members as needed,

with Board approval. This committee shall prepare resolutions to be submitted for presentation to the Delegate Assembly of the National Council of Teachers of Mathematics.

Section 10. Awards

The Board shall appoint a member of the Council to serve as Chair of the Awards Committee for a term of one year. The Chair may appoint other members as needed, with Board approval. The Awards Committee, shall present to the Board a list of nominees for each award. The Board, upon the recommendation of the committee, shall make the final selections.

Each nominee, except for the Illinois Promising New Teacher Award, must have a minimum of five years of experience in mathematics education in Illinois. Additionally, each nominee must; participate in professional activities, represent the profession with enthusiasm to students, teachers, parents and other stakeholders; provide leadership for and influence others toward mathematics education; show continued growth as a mathematics teacher:

a. Elementary Mathematics Teaching Award

Current assignment must be at the Early Childhood-6 level and must include time teaching mathematics.

b. Middle School Mathematics Teaching Award

Current assignment must be at the 5-9 level and must include time teaching mathematics.

c. T. E. Rine Secondary Mathematics Teaching Award

Current assignment must be at the 9-12 level in a high school and must include at least 50% time teaching mathematics.

d. Post-Secondary Mathematics Teaching Award

Current assignment must be at the post-secondary level and must include at least 50% time teaching mathematics at a post-secondary institution.

e. Lee E. Yunker Mathematics Leadership Award

Nominees must provide leadership in mathematics education, provide support and guidance to teachers of mathematics, and be actively involved in promoting or improving mathematics education.

f. Max Beberman Mathematics Educator Award

Current assignment must involve the preparation of mathematics teachers, the design and development of curriculum, educational research, or other activities of educational value. The nominee must have performed outstanding service in the field of mathematics education by providing leadership to professional organizations at the state and/or national level or have made outstanding

contributions to research in mathematics education either by carrying out research or by directing the research of others, and must have at least three publications in mathematics education.

g. Distinguished Life Achievement in Mathematics Award

Nominee must be retired or near retirement and nominee's career must have demonstrated distinguished and honorable service to mathematics education.

h. Illinois Promising New Teacher Award

Nominee must have been teaching full time for fewer than five years and current assignment must include teaching mathematics.

i. Fred Flener Award: Engaging Students in Math Beyond the Classroom

Nominees should be a current or retired mathematics teacher and should have fostered students' learning of mathematics outside of the classroom. Nominees should have also provided leadership for and influenced others toward creating and improving opportunities for students to do mathematics outside of the classroom.

Section 11. Contest

The Board shall appoint a Contest Committee Chair from the membership, for a three-year term. The Chair may appoint other members as needed, with Board approval. The term will begin at the conclusion of the committee meeting following the state finals of years divisible by three.

Members of the committee, appointed by the Chair and approved by the Board, shall serve for a term of three years. Terms shall be staggered. In addition, a member of the Board shall be appointed annually as a member of the Contest Committee to serve as a liaison. Terms will begin at the conclusion of the committee meeting following the state finals.

The Contest Committee shall be responsible for conducting the Annual ICTM State High School Mathematics Contest. The committee shall annually submit its adopted budget for the operation of the Contest to the Board.

The Contest Committee may establish subcommittees as needed. All members of the committee shall be members of the Council.

Section 12. Scholarship

The Board shall appoint a Scholarship Committee Chair annually. The Chair may appoint other members to the committee as needed, with Board approval. The committee shall include the

Treasurer of the Council and one member of the Executive Board. The Scholarship Committee shall be responsible for all scholarships awarded by the Council. The committee shall develop guidelines for awarding any scholarship authorized by the Board. These guidelines shall be approved by the Board. The Scholarship Committee shall present to the Board a list of names of nominees for the scholarship awards. The Board, upon the recommendation of the committee, shall make the final selections.

ARTICLE VIII Parliamentary Authority

The rules contained in Robert's Rules of Order Revised shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE IX Affiliated Groups

Any organized group of teachers of mathematics, or any organized group of individuals preparing to become teachers of mathematics, or any organized group of individuals interested in the teaching of mathematics or related disciplines may petition the Board to become affiliated with the Council. The Board shall specify the conditions under which such an affiliation may take place. An Affiliate group shall be entitled to send one delegate to each Board meeting of the Council. This delegate shall have voice, but no vote, on the Board.

ARTICLE X Dissolution of the Council

If, at any time, the Council shall cease to carry out the Mission and Vision as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to any organizations, selected by the final Board, which have similar purposes and has established its tax-exempt status under Section 501 (c) (3) of the Internal Revenue code of 1954 as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, and educational programs.

ARTICLE XI Amendment to the Bylaws

The Bylaws of the Council may be amended by the following process:

1. the amendment has been submitted to the Board, for initial review and vote.
2. the amendment has been reviewed and received a majority vote of the Board in favor. The Board must vote on the amendment no later than the close of the second Board meeting held since the amendment was submitted.
3. notice of the proposed amendment has been disseminated to ICTM members and posted on the ICTM Website at least one week prior to voting so every member of the Council has had an opportunity to review the amendments before the vote,
- 4 . the proposed amendment has been approved by a majority of the members voting by either an in person vote at the annual meeting or an electronic vote.

ARTICLE XI I

Awards Ceremony Director

The Board may appoint Awards Ceremony Co-Directors to aid in the planning, organization, and execution of the awards programs of ICTM. The terms of the Awards Co-Directors shall be for three years and reappointment is permissible. Their terms should overlap. The duties of the Awards Co-Directors shall be determined by the Board.

The Awards Ceremony Co-Directors shall report to the President. These persons shall coordinate the Awards and Scholarship Committees of ICTM. The Awards Ceremony Co-Directors shall perform additional duties as requested by the President or the Board.

ARTICLE XIII

Government Relations Officer

The Board may appoint a Government Relations Officer to aid in the obtaining and dissemination of information regarding governmental issues. The term of the Government Relations Officer shall be determined by the Board.

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